

LAW CORPORATIONS

Public Records Policy

Confidentiality of Records

- a. Except as provided in paragraph b. below, and except for records or copies of records which are confidential under the Rules of Procedure of the State Bar, all records pertaining to particular law corporations maintained by the law corporation unit of the State Bar of California shall be public. Such records shall be available for examination to anyone making a specific written request to the State Bar law corporation unit, or copies of such records shall be furnished to anyone making such a written request.

The State Bar may establish a reasonable fee for making records available pursuant to this policy, which fee, or a reasonable deposit to be used to defray such fee, may be required in advance of reproduction or mailing.

- b. The following records shall be confidential:
 1. correspondence or portions of correspondence from representatives of the corporation requesting information or advice from the State Bar in relation to compliance with the Law Corporation Rules, related statutes, or the Rules of Professional Conduct;
 2. correspondence and notices or portions of correspondence and notices from the State Bar requesting compliance with the Law Corporation Rules, related statutes, or the Rules of Professional Conduct, or providing information concerning these authorities;
 3. complaints against the corporation; and
 4. internal memoranda, including longhand notes, generated by State Bar staff and relating to the law corporation.

Documents identified by sub-paragraphs (1) and (2) above which relate to a particular law corporation may be made available to any current shareholder of that corporation.

*** Pursuant to the above Law Corporation public records policy, a fee of \$.50 per page is due to defray costs of reproduction or mailing of law corporation records. A statement of costs due to the State Bar will accompany the requested public documents when they are mailed to you.**